



Missouri National Emergency Number Association

Missouri Association of Public-Safety Communications Officials

Missouri 9-1-1 Directors Association

Meeting Summary – September 7, 2016 at 1200 Hours

Meeting called to order by President Rance Duffy at 12:33 p.m.

Board members in attendance: Bonnie Witt-Schulte, April Tarrant, Saralyn Hayes, Matthew Knight, Zim Schwartze, Cheryl Konarski, Scott Cason, Roger Martin, Rance Duffy, Steve Hoskins, Sonny Saxton, J.R. Webb, Mike Hall, Jamie Taylor, James Brafford, and Michael McCammon.

1. Welcome by Presidents

- a. MoNENA – President Rance Duffy welcomed the members. He discussed the reorganization with former Board Member Mike Hall and presented Mike with the Award of Excellence. President Duffy presented to the group the history of MoNENA and the organization and discussed recruitment for membership.
- b. 9-1-1 Directors – President Scott Cason welcomed the members and discussed the history of the Mo911DA, along with the coalition, technical and legislative committees and discussed how the board was set up and organized. He further discussed how they joined the Missouri Public Safety Communications Conference (MPSCC) for a united front with the associations.
- c. MoAPCO – President Roger Martin welcomed the members. He discussed the background, training, outreach programs by region and explained that MoAPCO advocates the needs for funding and reclassification. He explained the benefits of membership with PS connect, training, and career advancements, as well as technical assistance and national categories.
- d. President Rance Duffy discussed with the membership why all associations work together. He expressed the goals as: unified front, utilizing the economy of scale, supporting 9-1-1, supporting emergency communications, the technology changes, united legislative front, and how it is about the people.

2. **Secretary's Reports-** April Tarrant and Saralyn Hayes discussed the meeting summary (attached) from the combined meeting on June 6th, 2016. The secretaries of the three associations are coordinating efforts to draft a single summary. A motion to approve the meeting summary as presented was made by Cheryl Konarski and seconded by Steve Hoskins. Motion passed.

3. Treasurer's Reports

- a. MoNENA- Bonnie Witt-Schulte reviewed the financial report (attached). A motion to approve was made by Sonny Saxton and seconded by Matthew Knight. Motion passed.
 - b. 9-1-1 Directors- Zim Schwartze reviewed the financial report (attached). A motion was made by April Tarrant and seconded by Paula Volkmer. Motion passed. She discussed agency memberships \$75 being due in July. Bob Larimer asked about MSHP being recognized as a member. She explained that they are working on this membership since it is unique. She further explained that the typical expenses are for the workshop and the lobbyist. She also introduced the Springfield people in attendance and explained they are available for questions or assistance.
 - c. MoAPCO- Cheryl Konarski reviewed the financial report (attached). A motion to approve was made by J.R. Webb and seconded by James Brafford. Motion passed.
- 4. Training Report-** Roger Martin gave a training report. He advised that there is \$10,000 in the budget and they have about 40 PST1 basic books in possession. He said that they are asking Thomas Smith in St. Charles to assist and they are working on more regional classes with APCO Instructors. He explained how to be a part of the partnership and to go online to register. The full training report will be out in March.
- 5. MoTERT Report-** Kima Burnett advised that she met today with Lane Roberts from the Department of Public Safety. She has a signed MOU in hand. She explained how the National Joint TERT Initiative (NJTI) verification works now and that there are new MOU's to be signed and letters of recommendation only if you have a new director or PSAP manager or if there was a consolidation or name change in your organization. There is an article about Ferguson and the deployment on the website at NJTI.TERT.org. American Red Cross is working with NJTI to find a way to have TERT deploy to assist with communication needs. Something will come out about this soon. Kima expressed the need to be diligent in getting back needed paperwork and that there are class changes online. Roger Martin advised everyone that NJTI became it's own LLC this year in an effort to limit the liability and mitigate the risk.
- 6. Legislative Report-** Steve Hoskins gave an update on legislative efforts from the 2016 session. He explained the 9-1-1 bill died on the Senate floor. James Theisen asked about St. Louis being cut out of the bill. Steve explained what happened and how we now know who we need to work on. He further explained that Thursday there will be a 1:00 pm class about legislation with the combined taskforce and we will be asking members and PSAP directors to make calls and send letters again. Roger Martin explained that the MoAPCO board still has the power to expend money for a lobbyist unless there is a request to change, the board will continue as voted by the membership previously.
- 7. Conference Report-** April Tarrant gave the conference update.
- a. Spring 2017 conference dates are March 19-22nd with a pre-conference class on March 18th and possibly 19th in Branson at the Hilton on the Branson Landing.
 - b. April gave an update on attendance for the fall conference as 135 total for the 2 day training symposium and 82 attendees for the director's workshop and with vendors it is at 130. She further said there are 20 booths, with 16 sponsors and they are splitting most expenses by 1/3 for each association. Budget numbers will be provided after the final bills come in after the conference, but that they are looking good on budget right now.

- 8. Other Business-** State Fair- Carrie Stephens coordinated the 9-1-1 booth at the Missouri State Fair this year. She gave a "Thank You" to all that worked the booth and said that it was refreshed and updated with new education material and looked really nice. She will be getting ready to take sign ups now for next year. Mike Hall added that the educational display is available to use for other agencies if needed.
- 9. New Business-** Membership Drive- Rance mentioned that the group is going to work on a big membership drive and that more details will be available later. APCO positions that will be open for elections will be posted on the website. Roger Martin said he will put out the descriptions on PS Connect. James Brafford stated they were also posted on the MoAPCO Facebook page.
- 10. Questions/Comments-** Rance Duffy took questions and explained the reclassification process. (#IAM911) He explained how the classification effects stats, retirement, pay scales, flex with schedules in the future and told everyone the deadline to sign is by September 20th.
- 11. Adjourn-** A motion to adjourn was made by Mike McCammon and seconded by Zim Schwartze. Motion passed. Adjourned at 13:49.

MOAPCO TREASURER'S REPORT 9/5/16

REPORTING PERIOD FROM LAST MEETING ON 6/6/1612

Beginning Balance **\$72,124.88**

DEPOSIT

• Training	\$495.00
• Dues	\$427.20
• Joint Conference Income	\$8,405.56
• Miscellaneous Income	\$393.70
- Reimbursement from Hoskins for travel stipend	\$378.70
- Training lunch reimbursement	\$15.00

TOTAL DEPOSITS 6/6/16-9/5/16 **\$9,721.46**

EXPENSE SUMMARY

• Biz Exp – Administrative	\$21.25
• Biz Misc – Administrative	\$495.00
• Biz Travel- Administrative – Mileage	\$162.18
• Biz Travel- Administrative – Other	\$257.96
• MPSCC Conf Calls	\$0.91
• Training Partnership-Books/Educational Materials	\$2,213.25
• Training Partnership-Other	\$114.50

TOTAL EXPENSES **\$3,265.05**

BANK BALANCE AS OF

General Funds	\$69,562.49
Training Account	\$9,018.80

TOTAL BALANCE (as of 3/21/16) **\$78,581.29**

Missouri NENA "" Financial Report

September 1, 2016 ~ Submitted by Bonnie Witt-Schulte

Balance Ending March 16, 2016 \$17,309.46

Expenses

09/01/2016 #1015 Christian CO 911 \$43.95
(Plaque MPSCC Fall 2016)

Total Expenses \$43.95

Income

06/22/2016 Conference Income \$8,330.56
Spring MPSCC 2016

07/23/2016 Conference Income \$75.00
Spring MPSCC 2016

08/06/2016 NENA Rebate \$3,148.00

10/01/14 to 06/30/201

Total Income \$11,553.56

Ending Balance \$28,819.07

Benevolence Fund -\$3,720.29

\$25,098.78

Pending Bills Tax Form Renewal

Pending Income None

Benevolence Fund Balance (included in checking account) \$3,720.29

**Missouri 911 Directors Association
Financial Report
January 1, 2016 - December 31, 2016**

Date	Description	Expenses	Credits	Balance
1/1/2016	Balance Brought Forward			\$10,457.99
1/15/2016	Dep-(l) Mo 911 member payment (Laclede)		\$75.00	
1/15/2016	Ck #-Penman & Winton (lobbyist first payment 2016)	\$5,000.00		
	January end balance			\$5,532.99
2/8/2016	Dep-Cushings Workshop payment		\$499.00	
2/16/2016	MoNENA-2015 State Fair booth rental (1/3 of amount)	\$270.00		
	February end balance			\$5,761.99
3/16/2016	Dep-Workshop payment-fall 2015 (OB)		\$149.00	
3/21/2016	Sandra Martin Rental-spring conference	\$139.95		
3/29/2016	Dep-Workshop payment-fall 2015 (Cameron)		\$298.00	
	March end balance			\$6,069.04
4/25/2016	MoNENA-2016 State Fair booth rental (1/3 of amount)	\$270.00		
	April end balance			\$5,799.04
5/27/2016	Wix-conference website fee	\$194.00		
	May end balance			\$5,605.04
6/1/2016	Wix refund-canceled service		\$194.00	
6/3/2016	TLF Wonnemans-Flowers	\$58.16		
6/8/2016	LogMeIn Conference call charge	\$239.88		
6/13/2016	BRI mo911da.org 3429 (Mo 911 DA website?)	\$49.99		
	June end balance			\$5,451.01
7/5/2016	Secretary of State-account update	\$11.25		
7/5/2016	Secretary of State-2016 corporate registration	\$11.25		
7/8/2016	LogMeIn Conference Call-refund & canceled service		\$239.88	
7/22/2016	Deposit-29 memberships (\$75 each)		\$2,175.00	
	July end balance			\$7,843.39
8/12/2016	Deposit-11 memberships (\$75 each)		\$825.00	
8/29/2016	Ck -Penman & Winton (lobbyist second payment 2016)	\$5,000.00		
	August end balance			\$3,668.39
9/1/2016	Sam's Club-Director's workshop giveaways	\$287.04		
9/1/2016	Lowe's-Director's workshop gift cards	\$105.00		
9/1/2016	Walmart-Director's workshop giveaways	\$49.79		
9/1/2016	Bed Bath & Beyond-Director's workshop giveaways	\$70.91		
9/2/2016	Deposit-1 membership (\$75 each)			
	September balance (as of 9/2/16)			\$3,230.65
	Total Expenses/Credits	\$11,757.22	\$4,529.88	
12/31/2016	2016 Year End Balance			